



School Policy and Procedures in the Event of Severe Weather

Severe Weather Conditions Before Departure for School (if, for example, there is a heavy fall of snow during the night the following arrangements will apply)

It will be school policy to open to receive students who are able to get to school. However we recognise that some students live in the country or some distance away. Parents/carers are expected to take their own decisions based on local road and weather conditions and the availability of school transport. Safety will always be the first consideration. Please advise the school, by email if possible, if your child is unable to attend school to ensure we are able to account for every student.

Classes will always be supervised to at least lunch time when the situation will be reviewed and advice taken from the police and the meteorological office.

In the unlikely event of closure, announcement will be made on the school website by 7 am (www.st-gregorys.org.uk).

Severe or Deteriorating Weather Conditions During the Day (ie after students have arrived at school)

With our students' safety in mind we shall keep a constant check on road condition reports and weather forecasts. If conditions worsen during the day or if bus operators advise on an early departure, it would normally be our policy:

- to enable students to begin their journey home before buses are taken off the roads and before daylight fades;
- to allow anxious parents from outlying areas to pick up their children earlier in the day. On arriving at school, parents/carers will be required to go to reception in the main building and ask the office staff to locate the relevant student(s). Students must be formally signed off site by office staff before they can be allowed to leave the premises. **Parents/carers must call the school first to check the situation.**
- to give students access to telephones to contact their parents.

Parent/Carers are therefore requested to ensure that students have up to date telephone numbers and that students know how to contact their parent/carer or some other responsible person in case of emergency and can get into their homes in their absence.