



Provider Access Policy

Key Information

Title	Provider Access Policy	
Prepared By	Policy updated, Catherine Parker, Careers Lead	11/10/18
Checked By	Nicole Pecchia, Lead Careers Governor	11/10/18
Approved By	John Delaney, Chair of Governors	11/10/18
Document Update	April 2025	

Version History

Date	Amendments
12/06/18	First Issue Draft for review
11/10/18	Final Document Approved
April 2020	Policy updated, Catherine Parker, Careers Lead
October 2022	Policy updated, Sally Hawkins-Brown, Acting Careers Lead
June 22, 2023	Policy updated, Cameron Boutland Smith (Staff), Careers Lead
22/04/2024	Policy updated by Cameron Boutland Smith (Staff), Careers Lead

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Education Act 1997, Section 42A to ensure the policy is up to date with all changes known to be in force on or before 22 June 2023. There are changes that may be brought into force at a future date. Changes that have been made, appear in the content and are referenced with annotations

Student entitlement

All students in Years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Cameron Boutland Smith (Staff), Careers Lead. Telephone 01225 832873 or email boutlandsmithc@st-gregorys.org.uk.

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents or carers. These events are subject to change and represent the provision for the previous school year. Providers should check with the school to ascertain the status of any event or activity well before the proposed date.

Please speak to our Careers Lead to identify the most suitable opportunity for you.

Please note that the school reserves the right to withhold access if not deemed in the best interests of our students.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the school library, which is managed by the school administration staff.