



## St Gregory's Parents, Teachers and Friends Association – Treasurer's Report

1 September 2020 to 31 August 2021

### **CHARITY ACCOUNTS**

The financial year for St Gregory's Parents, Teachers and Friends Association (St Greg's PTFA) runs from 1 September 2020 to 31 August 2021.

The Annual Treasurer's Report has been compiled based on the guidelines issued by the Charity Commission.

The attached supporting Charity Accounts, presented for the Financial Year 2020/2021, have been prepared on a receipts and payments basis and have also been compiled in accordance with the guidelines issued by the Charity Commission.

### **OBJECTIVES OF ST GREG'S PTFA**

The main objective of St Greg's PTFA is to support the school through raising funds for the benefit of the children.

See "School Grants" for further details of how our fundraising events have benefitted the children and the school.

### **SUMMARY OF MAIN ACTIVITIES**

In undertaking all the following activities, due regard was given to the Charity Commission's guidance on public benefit in deciding what activities were undertaken during the course of this financial year.

Fundraising activities have been limited due to a lack of PTFA committee members and volunteers. During the financial year we raised funds from our regular fundraising activities, including 100 Club, second hand uniform sales and Easy Fundraising donations.

Below is a comparison of profit from these events compared to 2019/2020:

Event	2020/2021 Profit/(loss)	2019/2020 Profit/(loss)
100 Club	£(442.37)	£803.56
Disco	-	£618.93
School performances fundraising	-	£3,517.27
Easy Funding	£242.95	£163.83
Donations/grants	£5,060.00	£7,836.70
Second hand uniform sales	£1,572.47	-
Cook book sales	£487.57	-

The Treasurers role was vacant until December 2020 and consequently the 100 club draws from December 2019 to July 2021 did not take place until Aug 2021. This has resulted in the loss of £422.37 for the 100 Club for the financial year 2020/2021. The August 2021 draw took place in September 2021.

We are very grateful to have benefited from a £5,000 donation from Medlock Charitable Trust. Thank you to Paula Hawkins for your contributions which resulted in this donation.

### **SUMMARY INCOME vs EXPENDITURE**

The Gross Income for the financial year 2020/2021 was £8,470.62, a decrease of £10,281.59 from last year (and predominately due to the current climate).

Expenditure for the financial year 2020/2021 was £7,7173. This is a decrease of £1,790.09 from last year, mainly as we did not have the outlay for planning many of our regular events.

We were still able to offer a sizeable donation to school.

The resultant Net Income for the year is £1,297.62.

### **SCHOOL GRANTS**

This financial year, money raised by St Greg's PTFA was put towards the following school activities and resources:

- £5,000 Contribution towards Master planning of school site
- £1,500 for rewards day, Year groups 7, 8, 9, 10 & 12
- £300 for Year 13 end of school celebration tea party

At the PTFA Committee meeting held on 19 July 2021 the following funding commitments were approved but not yet paid

- £300 for Year 11 Prom
- £1,572 for Lego Computing Club
- £424 for PE video cameras
- £987 for 3 x iPads for PE department
- £500 for SEND project
- £500 for Pastoral care project

### **100 CLUB CLOSURE**

To ensure compliance with lottery license regulations the 100 club will cease operation and a new 50/50 club will commence on 1 October 2021. To aid administration of the 50/50 club a separate bank account has been opened. This will be referred to as the 50/50 Club Bank account. An initial deposit of £100 took place on 23 August 2021 as a result of a transfer of funds from the Main Bank account.

## **FUNDS AVAILABLE FOR 2021/2022**

The opening bank account balance as at 1 September 2020 is:

- Main Bank Account £14,921.28
- 50/50 Club Bank Account Nil

The closing bank account balance as at 31 August 2021 is:

- Main Bank Account £16,218.90
- 50/50 Club Bank Account £100.00

Funds available as at 31 August 2021, after deducting unpresented cheques and approved School Grants not yet paid is:

- Main Bank Account £10,375.90
- 50/50 Club Bank Account £100.00

Any surplus funds which are not used during the financial year are held in Bank Accounts.

## **FUTURE SPENDING**

Following the AGM, the St Greg's PTFA Committee will take part in discussions with Senior School Management regarding the contributions to the school for the forthcoming financial year.

## **INDEPENDENT EXAMINATION OF ACCOUNTS**

An independent examination of the Receipts and Payments Accounts for the year ended 31 August 2021 will be conducted by Lorraine Pyles.

## **GIFT AID**

HMRC recognised St Gregory's Parents, Teachers and Friends Association as a Charity on 17 December 2019. As a recognised Charity, St Greg's PTFA will be able to claim gift aid on voluntary donations from individuals who are UK tax payers and have completed a Gift Aid Declaration form.

Gift aid top-up payments can be claimed on small donations up to £30 under the Gift Aid Small Donation Scheme. This is limited to 10 times the value received in Gift Aid donations.

## **GENERAL**

St Greg's PTFA would like to thank everyone who has supported us in our fundraising this year.

*St Greg's PTFA Treasurers: Kylie Doell and Jeremy Vowles*

*3 October 2021*



CHARITY COMMISSION  
FOR ENGLAND AND WALES

St Gregory's Parents, Teachers and Friends Association

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## Receipts and payments accounts

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For the period from

01/09/2020

To

31/08/2021

### Section A Receipts and payments

	Unrestricted funds(General Bank account)	Unrestricted funds (50/50 Club account)	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
100 Club	1,108	-	-	1,108	1,234
Easy Fundraising	243	-	-	243	164
Donations (for Staff xmas party)	60	-	-	60	-
Cook book sales	488	-	-	488	-
Second hand uniform sales	1,572	-	-	1,572	-
Donations/Grants	5,000	-	-	5,000	7,721
Fundraising from Performances	-	-	-	-	9,634
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>8,471</b>	<b>-</b>	<b>-</b>	<b>8,471</b>	<b>18,752</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>8,471</b>	<b>-</b>	<b>-</b>	<b>8,471</b>	<b>18,752</b>
<b>A3 Payments</b>					
School grants PAID	6,800	-	-	6,800	5,125
Parentkind membership	128	-	-	128	122
Shelving unit	125	-	-	125	-
Lottery License fee	20	-	-	20	40
100 Club prizes PAID	-	-	-	-	355
100 club prizes - Unpresented cheques	1,485	-	-	1,485	75
Fundraising expenses from Performances	-	-	-	-	3,279
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>8,558</b>	<b>-</b>	<b>-</b>	<b>8,558</b>	<b>8,996</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>8,558</b>	<b>-</b>	<b>-</b>	<b>8,558</b>	<b>8,996</b>
<b>Net of receipts/(payments)</b>	<b>- 87</b>	<b>-</b>	<b>-</b>	<b>- 87</b>	<b>9,756</b>
<b>A5 Transfers between funds</b>	<b>- 100</b>	<b>100</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>14,846</b>	<b>-</b>	<b>-</b>	<b>14,846</b>	<b>5,090</b>
<b>Cash funds this year end</b>	<b>14,659</b>	<b>100</b>	<b>-</b>	<b>14,759</b>	<b>14,846</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Main bank account	14,659	-	-
	50/50 Club bank account	100	-	-
		-	-	-
	<b>Total cash funds</b>	<b>14,759</b>	<b>-</b>	<b>-</b>
	<small>(agree balances with receipts and payments account(s))</small>	OK	Agreement Error	OK
<b>B2 Other monetary assets</b>	<small>Details</small>	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<small>Details</small>	<small>Fund to which asset belongs</small>	<small>Cost (optional)</small>	<small>Current value (optional)</small>
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<small>Details</small>	<small>Fund to which asset belongs</small>	<small>Cost (optional)</small>	<small>Current value (optional)</small>
	Shelving units for Second hand uniform sales	General	125	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<small>Details</small>	<small>Fund to which liability relates</small>	<small>Amount due (optional)</small>	<small>When due (optional)</small>
	School grants Approved not paid	General	4,283.00	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	