



Saint Gregory's PTFA
Registered Charity No. 123456

ANNUAL GENERAL MEETING

28 September 2022, 7.00pm

To be held in Gateway Building (sixth form)

AGENDA

Ordinary Business

- 1] Apologies for absence
- 2] Minutes of the last Annual General Meeting
- 3] Matters arising from the previous Minutes
- 4] Chair's Report
- 5] Treasurer's Report
- 6] Appointment of an Independent Examiner of Accounts for the year ending
- 7] Election and confirmation of Officers and Trustees* of the Committee
 - Chair(s) / Vice Chair(s)*
 - Treasurer(s)*
 - Secretary(s)*
 - Uniform Coordinator
- 8] Any Other Business
- 9] Date for next meeting