



Saint GREGORY'S
Bath

*Information for
Parents , Carers & Students*

Returning to school in September 2020

In Christ we flourish



Saint

Gregory's



Catholic

College

Contents

4	Useful Dates
5	Information for families at Saint Gregory's
6	Working together
7 - 8	Social distancing - what is required?
9- 10	Hand washing, hygiene and face coverings
11	Coronavirus (COVID-19) illness procedure
12	Behaviour and expectations
13	Uniform and equipment
14 - 21	Curriculum changes and Year group bubbles
22	Travelling to and from school
23	School catering and Further advice and information for families
24 - 25	Continuity of education in the case of a localised outbreak

Useful Dates for 2020

Key dates

Term 1

Tuesday 1 September 2020
Wednesday 2 September 2020
Thursday 3 September 2020
Friday 4 September 2020
Friday 2 October 2020
Friday 23 October 2020

INSET Day (school CLOSED to students)
Term 1 Begins for students in Year 7 & 12 only
All students in Years 7, 8, 11, 12 & 13 only
All students in all years in school
INSET Day (school CLOSED to students)
Term 1 Ends

Term 2

Monday 2 November 2020
Friday 27 November 2020
Friday 18 December 2020

Term 2 Begins
INSET Day (school CLOSED to students)
Term 2 Ends (13:30 finish)

Term 3

Monday 4 January 2021
Tuesday 5 January 2021
Friday 12 February 2021

INSET Day (school CLOSED to students)
Term 3 Begins (all students)
Term 3 Ends

Term 4

Monday 22 February 2021
Thursday 1 April 2021
Friday 2 April 2021

Term 4 Begins
End of Term 4 (13:30 finish)
Good Friday (school CLOSED to students)

Term 5

Monday 19 April 2021
Friday 30 April 2021
Monday 3 May 2021
Friday 28 May 2021

Term 5 Begins
INSET Day (school CLOSED to students)
Bank Holiday (school CLOSED to students)
Term 5 Ends

Term 6

Monday 7 June 2021
Wednesday 21 July 2021

Term 6 Begins
Term 6 Ends (13:30 finish)

Due to the current COVID-19 situation INSET days are subject to additions or change if required.

Information for families at Saint Gregory's

Dear Parents and Carers

I would like to first and foremost thank you and your children for your support and hard work over the past few months. It really has been an incredible journey that we have traversed together!

This booklet will provide you with key information and guidance for your return to Saint Gregory's in September. We are all very eager to get back to school and begin the journey to some form of normality for everyone.

We know that we cannot return to school life as it once was - at least not for the time-being - so this document will set out the planning we have carried out to allow us all to return safely. Please take the time to sit with your son/daughter to go through the information contained within this document. It is important that you and your child fully appreciate the changes that will take place from September and that we all understand our individual and collective responsibilities to ensure all members of our community remain safe.

All of the following information comes with the caveat that we are still awaiting confirmed official guidance from the Department for Education (DfE) in early August, so is subject to change. I have enclosed a number of links to the DfE's website, providing much more detailed guidance for parents and carers. This information is updated at the same time as the information provided to schools so, as we find out more information, parents and carers can too.

Please note that schools do not receive information in advance of the DfE website updates and so we will communicate with you as soon after as is feasibly possible, allowing us time to review any updated guidance and amend our programme for return accordingly.

We have planned our provision based on the information that we have to date and this is subject to review and amendment at any time. We may need to update this information during the summer break so please continue to check your emails regularly.

We cannot wait to welcome our students back to school and in the meantime hope that you have a lovely summer.

Ms Ann Cusack, Headmistress

Working together

It is our plan that all students, in all year groups, will return to school full-time from the beginning of the autumn term. These changes follow the government's guidance for the full opening of schools, published 2 July 2020. We are anticipating further updates to this guidance in early August so may need to make adjustments to our strategy to suit however, we will endeavour to keep you up to date at all times.

A return to school is essential for children's education as well as their wellbeing and mental health. We have prepared for a range of scenarios with full contingency plans ready across a number of eventualities. These include:

Stage 1: Fully open without restrictions

Stage 2: Fully open with some restrictions or amendments to normal activities

Stage 3: Partially open to some students coupled with a full programme of remote learning

Stage 4: Full closure due to localised lockdown and a full programme of remote learning

In March 2020 we went into full closure (Stage 4) and a full programme of remote learning implemented. In June we moved to Stage 3, partially opening to some students with a programme of lessons in school for an increased number of students coupled with a full programme of remote learning for others. Throughout, we have remained open to our keyworker families and vulnerable children or those with an EHCP plan.

We now approach September and Stage 2 with the intention to be fully open but with some restrictions or amendments to normal activities. We hope very much to be able to move to being fully open (Stage 1) without restrictions as soon as feasibly possible following updated government guidance. The transition between phases will remain fluid to take into account localised changes.

Your support and encouragement has been invaluable over the past few months and has meant that our students have been well-supported throughout this challenging period. Your continued support is more crucial than ever as we enter this new stage of school. By working together we hope to make the transition as smooth as possible for all students.

There has been a good deal of guidance, advice and information provided to parents, carers and students over the past few months and we hope to set out the current guidance in as clear a format as possible. As always, if you have any questions or concerns, please do not hesitate to contact us.

This information provided is set out in the sections below and follows the structured guidance as set out by the DfE. This is recognised public health advice, endorsed by Public Health England (PHE). Whilst the essential information will be the same for all schools, we have implemented procedures in some areas specific to Saint Gregory's.

The sections include:

- **Social distancing at school - what is required?**
- **Hand washing, hygiene and face coverings**
- **Coronavirus (COVID-19) illness procedures**
- **Behaviour and expectations**
- **Uniform and equipment**
- **Curriculum changes**
- **School catering**
- **Travelling to and from school**
- **Further advice and information**
- **Continuity of education in the case of a local outbreak**

Social distancing at school - what is required?

Social distancing in school

Minimising contacts and mixing between people reduces transmission of coronavirus (COVID-19). It also allows for easier containment of a localised outbreak and swift management of confirmed cases, in co-ordination with the NHS Track and Trace process. We have developed the following key changes to the school day to ensure that, wherever possible, we have taken precautions to minimise the risks to our students and staff.

Key changes include:

- Each year group will have their own social bubble with different entrances into school and separate lunch and break times or areas.
- Each year group will also have their own area within the school and, depending on their curriculum needs, will have some or most of their lessons within these areas to minimise movement around the school site.
- **Key Stage 3** students will have the majority of their lessons in their allocated 'Home Room' with specialist teachers coming to them.
- **Key Stage 4** students have, as far as possible, been centralised to the Gateway, Science Block and main building.
- **Sixth form** lessons have been scheduled for additional learning spaces and within the same areas as Key Stage 4 students.
- Additional cleaning will take place within specialist areas throughout the day.
- Timetables will be individual to year groups with some changes to the normal routine of lessons.
- Lunchtimes will be reduced to minimise movement around school and enable additional cleaning to take place between sessions.
- Older students may be dismissed slightly earlier than the end of the school day to minimise the numbers of students on public transport at any one time.
- Students will be permitted to wear their PE kit for the entire school day when they have timetabled lessons in PE or Dance.
- Sixth form students will attend timetabled lessons and have flexibility to come in for lessons only during Term 1 when they are not required to attend tutor.

The guidance around social distancing, particularly in schools, has been confusing, however, we have set out the following principles, specific to Saint Gregory's, to hopefully provide some clarity whilst enabling school to resume safely:

- Students will be encouraged to maintain distance between individuals within their bubble and not touch or hug friends or staff.
- There is no specific rule about distances between students but we would encourage 1m+ wherever possible.
- Classrooms will be arranged into forward facing rows to minimise the interaction between students but still allow for a normal classroom environment to be maintained.
- Year group bubbles will work to a different timetable of lessons throughout the day to minimise mixing of year groups.
- Adults should (wherever possible) maintain 2m distance from other adults and from children.

Social distancing at school - what is required?

Social distancing and students with SEND

Some students with SEND (whether with Education, Health and Care Plans or on SEN support) will need specific help and preparation for the changes to routine.

Specialists, therapists, clinicians and other support staff for students with SEND will provide interventions as usual, respecting the social distancing rules for adults, as appropriate.

Mrs Stack (SEND Manager) and Mrs Morriss (Assistant Headteacher Inclusion) will be in touch to discuss the individual arrangements for your son/daughter. If you have any questions or concerns, please do get in touch with Mrs Stack.

Social distancing and BAME students

There is now increasing evidence showing that our BAME community are at increased risk with coronavirus (COVID-19) and your child may therefore have increased anxieties about returning to school.

We hope that the measures set out within this document provide reassurance that we have put in place stringent procedures to minimise these risks, however we welcome dialogue and suggestions of additional precautions that the school could put in place to enhance these measures for our BAME families.

The Government recommendations on Vitamin-D supplementation for BAME populations is linked to general immune health. Research is ongoing with regards to its link to COVID-19 directly. However, it is linked with general health and may have a potentially positive impact on a student's baseline fitness and immune system effectiveness. Further information on this can be found via the links below:

[COVID-19: understanding the impact on BAME communities](#)

[The new guidelines on vitamin D – what you need to know](#)

If you have any concerns, questions or you wish to discuss your child's individual needs, please get in touch with Ms Cusack.

Handwashing, hygiene & face coverings

Clean hands thoroughly and more often than usual

Coronavirus (COVID-19) is an easy virus to kill when it is on skin. This can be done with soap and running water or hand sanitiser. We will therefore be requiring students to increase the frequency of hand washing throughout the day but especially **before** entering the school buildings, after going to the toilet or eating.

We have increased the number of wash hand basins and sanitation units on site and at all entrances to the school. For specific year groups these will be:

- Years 7 & 8 - Student Entrance
- Years 9 & 10 - The Bond Pavilion
- Years 11, 12 & 13 - The Gateway Building

Each main entrance will be equipped with:

- Hand washing facilities
- Hand sanitiser
- Bin for the safe disposal of face coverings and used tissues

Every classroom and work area will also be equipped with:

- Hand sanitiser
- Tissues
- Cleaning wipes

Students will be required to clean their hands regularly to help prevent the risk of spreading the virus within our community.

Good respiratory hygiene

The 'catch it, bin it, kill it' approach continues to be very important, so we will ensure that students and staff have enough tissues and bins available in the school. Please send your son/daughter into school COVID-ready with the following items:

- Small personal hand gel/sanitiser
- Small personal pack of tissues
- Small plastic bag (sandwich size) to enable the safe disposal of tissues if no bin is nearby

Face coverings

Recent changes to government guidance states that masks are only mandatory in the event of a lockdown. However, we are aware that some of our community will wish to wear a mask and we are supportive of this personal choice. We have a well-established one-way system in school that supports movement around school and the bubbles will limit student movement.

The school does not require students or staff to use face coverings in and around the school site however we support everyone's individual rights to wear one in circulation areas (not classrooms) if they feel that this is appropriate to their individual needs or circumstances.

Handwashing, hygiene & face coverings

If a student chooses to wear a face covering, they must do so in accordance with the guidance as set out in the DfE Guidance [What parents and carers need to know about early years providers, schools and colleges in the autumn term.](#) It is the responsibility of parents/carers to ensure that students know how to use and wear face coverings effectively, including their safe disposal. If guidance changes, we will notify parents/students immediately.

Further information in regard to public and school transport is provided later on.

Increased and enhanced cleaning

Cleaning throughout the school will be enhanced and increased, but especially of frequently touched surfaces. We now have a full time cleaning concierge on the school site throughout the day to help maintain exceptional standards of hygiene, particularly in areas of high use such as toilet areas and indoor break/lunch circulation areas.

Coronavirus (COVID-19) illness & absence procedures

Minimising Risk

The principals of implementing a safe return to school is to ensure that the risk of spread of coronavirus is minimised and that, where an outbreak occurs, this is swiftly managed and effectively locked down.

We are able to minimise risk by reducing contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school.

What to do if your child or someone in your household has COVID-19 symptoms

It is essential that students, staff and other adults **do not come into school** if they have had [coronavirus \(COVID-19\) symptoms](#), or have tested positive in the last seven days.

Please contact the school immediately on 01225 832873 to explain the absence and to discuss the nature of your child's illness and set out an individual plan to return. You will be guided to arrange a test.

If your child is absent, and we have not been notified of the reason, then you will receive a telephone call.

To ensure contact details are kept up to date, particularly in case of emergency, any change of address, home or work telephone numbers must be sent to the school, in writing, for the attention of the Office Manager.

What will happen if your child develops symptoms of COVID-19 during school

If a student is diagnosed with symptoms in school, they will be sent home and advised to follow the [guidance on households with possible or confirmed coronavirus \(COVID-19\) infection](#). This will include self-isolating and arranging to have a test done. Other members of the same household will be requested to self-isolate for 14 days from when the symptomatic person first had symptoms.

If a student is awaiting collection they will be moved, if possible, to a room where they can be isolated behind a closed door and ideally, a window will be opened for improved ventilation. If it is not possible to isolate a student they will be required to move to an area which is at least two metres away from other people. Staff members caring for your child may be required to wear PPE if distance cannot be maintained.

If students need to go to the bathroom while waiting to be collected they will use a separate bathroom if possible.

As is usual practice, the school will call 999 if someone is seriously ill or injured or their life is at risk. Anyone with coronavirus (COVID-19) symptoms should not visit the GP, pharmacy, urgent care centre or a hospital.

Behaviour and expectations

A key policy which we would encourage all students, parents and carers to make themselves familiar with is our behaviour policy, Behaviour for Excellence (see: www.st-gregorys.org.uk under Useful Information > Key Documents & Policies).

This policy sets out the positive ethos we wish to establish at Saint Gregory's, with praise and encouragement a key feature of our engagement with the students. However, we know that young people need boundaries and need to know the consequences for stepping over those boundaries. In the current circumstances it is more important than ever that students have a clear understanding of the procedures put in place to keep them and others around them safe. Failure to comply with our expectations will result in sanctions in line with our Behaviour for Excellence policy.

We have prepared guidance called '10 Steps to Staying Safe' and this has been updated in accordance with the changing guidelines.



10 Steps to Staying Safe
Things you need to do whilst in school:

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-  Wash your hands regularly including when you arrive at school and before and after break and lunch times
-  Use hand sanitiser as part of your hand washing routine
-  Clean your workspace with a sanitising wipe before and after your lesson or as instructed by a member of staff
-  Only use your own equipment and don't share with others
-  Remain at your seat in class until asked to move by your teacher and face the front of class at all times
-  If you need to move, raise your hand and ask your teacher
-  Catch sneezes and coughs in a tissue and bin it or use your elbow
-  Handwash and sanitise your hands after using the school canteen or catering facilities
-  Do not touch or hug any of your friends or members of staff
-  Respect social distancing and keep 2m away from adults unless given permission to be closer

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Uniform & equipment

Uniform

Our school uniform is an important part of the identity of our school and a high standard of personal appearance is expected for all students. The normal school uniform policy remains unchanged however, in response to the change in guidelines, we have adapted the policy for Term 1. A review will take place towards the end of Term 1 and further communication sent.

Key changes to the uniform policy include:

- Students should not bring to school any unnecessary items of clothing or equipment.
- Students should wear full uniform, as per the Uniform Policy.
- Students may wear their full PE kit and their school blazer to school on days that they have timetabled lessons in PE or Dance; they will not be required to change and may stay in their PE kit for the entirety of the day.
- No common changing room facilities will be available.
- In the event of PE kit becoming wet through outdoor sport activities, students may bring a spare pair of leggings or tracksuit bottoms to change in the toilet cubicles.
- No lockers will be allocated in Term 1 so students should only come equipped with what will be needed for the day.

Government guidance states that uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal.

If you are experiencing financial difficulties and cannot purchase the required uniform please contact the school.

Equipment

Teachers will **not** be able to lend out equipment, so it is important that your child brings everything they need to school. This **must** include:

- Blue/black ballpoint pens
- Pencil and rubber
- Ruler and protractor
- Scientific calculator
- Scissors and glue stick
- Highlighter
- Colouring pencils
- Small personal hand gel/sanitiser
- Small personal pack of tissues
- Small plastic bag (sandwich size) to enable the safe disposal of tissues if no bin is nearby

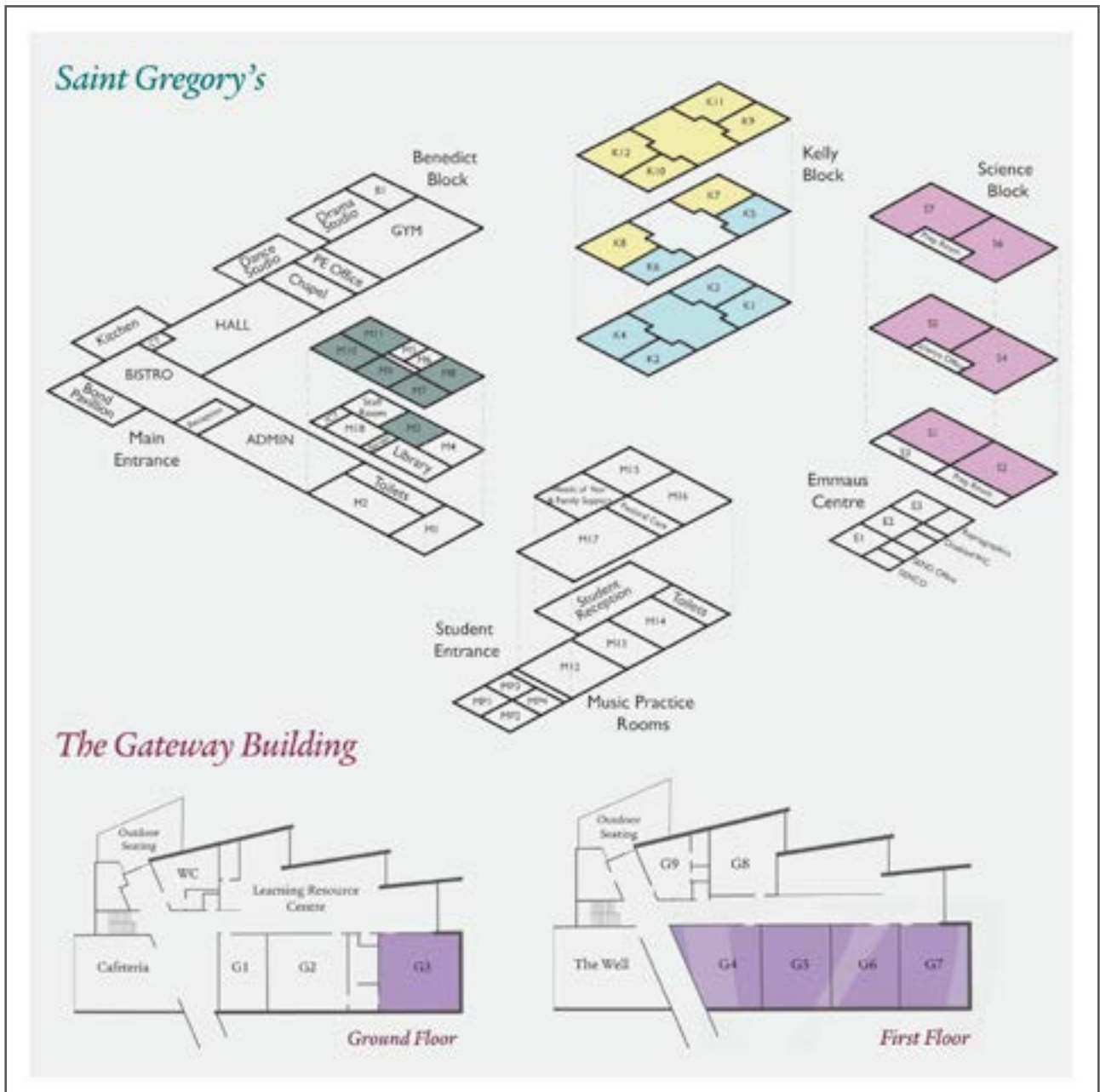
All personal belongings should be clearly named. 'iPod' or other MP3 players should NOT be brought into school. Mobile phones must be switched off and in a school bag - they are NOT to be used at school. If your child is found using a mobile phone, sanctions will be given in line with the Behaviour for Excellence Policy.

Please be aware that no lockers will be provided in Term 1 and staff will not be able to lock away any expensive personal items during lessons so should be kept to an absolute minimum.

School Bubbles

To minimise contact all Tutors will be grouped together in year group bubbles. Each bubble will be allocated their own area within the school where the majority of your son/daughter's teaching and learning will take place, depending on their Key Stage. The bubbled areas are detailed below.

Further information for individual year groups is detailed in the following pages.



- Year 7 Bubble
- Year 8 Bubble
- Year 9 Bubble
- Year 10 Bubble
- Year 11 Bubble
- Sixth Form: Gateway, Building & Main Building

Year 7 Bubble

Year 7 Bubble - ground and middle floors of the Kelly Block

Tutor Group	Tutor Name	Home Room
7E	Mrs McHale	K1
7G	Mrs Savory	K2
7O	Mr Watson	K3
7R	Ms Auburn	K4
7S	Miss Shepherd	K5
7Y	Mr Cooper	K6

Year 7 Arrangements - ENTER SCHOOL VIA STUDENT ENTRANCE

- Year 7 students should not arrive before 8.30am but should be on time to line up ready for Tutor Time at 8.45am.
- Year 7 students will line up in their Tutor Groups in the **Marquee** (covered area outside of the hall).
- Break time and lunch time designated areas are the **Marquee** and the **Piazza**.
- Most of lessons will be held in your son/daughter's Home Room.
- Students will move rooms for maths and languages. PE will be outside.

Year 7 Timetable

Year 7 School Day & Lesson Times	
Monday – Friday	
8.30 – 8.45	Breakfast Service
8.45 – 9.05	Tutor Time
9.05 – 10.05	Lesson 1
10.05 – 10.35	Morning Break
10.35 – 11.30	Lesson 2
11.30 – 12.30	Lesson 3
12.30 – 1.00	Lunch Break
1.00 – 2.05	Lesson 4
2.05 – 3.10	Lesson 5
3.10	Class dismissed and escorted by your teacher

Year 8 Bubble

Year 8 Bubble - middle and upper floors of the Kelly Block

Tutor Group	Tutor Name	Home Room
8E	Miss Newton	K9
8G	Mr Hayward / Mrs Hook	K8
8O	Mrs Baker / Mrs Kay	K7
8R	Miss Townsend / Mrs Kestell	K10
8S	Mrs Waldron	K11
8Y	Miss McCarthy / Miss Bendall	K12

Year 8 Arrangements - ENTER SCHOOL VIA STUDENT ENTRANCE

- Year 8 students should not arrive before 8.30am but should be on time to line up ready for Tutor Time at 8.45am.
- Year 8 students will line up in their Tutor Groups in the **Kelly Block on the Piazza**.
- Break time and lunch time designated areas are the **Hall** and the **Upper Court**.
- Most of lessons will be held in your son/daughter's Home Room.
- Students will move rooms for maths and languages. PE will be outside.

Year 8 Timetable

Year 8 School Day & Lesson Times	
Monday – Friday	
8.30 – 8.45	Breakfast Service
8.45 – 9.05	Tutor Time
9.05 – 10.05	Lesson 1
10.05 – 10.35	Morning Break
10.35 – 11.30	Lesson 2
11.30 – 12.30	Lesson 3
12.30 – 1.00	Lunch Break
1.00 – 2.05	Lesson 4
2.05 – 3.10	Lesson 5
3.10	Class dismissed and escorted by your teacher

Year 9 Bubble

Year 9 Bubble - top and middle floors of the Main Building

Tutor Group	Tutor Name	Home Room
9E	Miss Hollywood	M7
9G	Mrs Bowden	M8
9O	Mrs Parker	M9
9R	Mr Psirides	M10
9S	Mr Dorney	M11
9Y	Miss Davies	M3

Year 9 Arrangements - ENTER SCHOOL VIA BOND PAVILION

- Year 9 students should not arrive before 8.30am but should be on time to line up ready for Tutor Time at 8.45am.
- Year 9 students will line up in their Tutor Groups in the **Piazza** (outside the upper school toilets).
- Break time and lunch time designated areas are the **Marquee, Hall, Upper Courts** and the **Piazza**.
- Some lessons will be held in your son/daughter's Home Room.
- Students will move rooms for maths English, science and languages. PE will be outside.

Year 9 Timetable

Year 9 School Day & Lesson Times	
Monday – Friday	
8.30 – 8.45	Breakfast Service
8.45 – 9.05	Tutor Time
9.05 – 10.05	Lesson 1
10.05 – 10.35	Lesson 2
10.35 – 11.05	Morning Break
11.05 – 11.30	Lesson 2
11.30 – 12.30	Lesson 3
12.30 – 1.00	Lesson 4
1.00 - 1.30	Lunch Break
1.30 – 2.05	Lesson 4
2.05 - 3.10	Lesson 4
3.10	Class dismissed and escorted by your teacher

Year 10 Bubble

Year 10 Bubble - the Science Block

Tutor Group	Tutor Name	Home Room
10E	Mrs Ruck	S1
10G	Mr Niamir	S2
10O	Miss Hawthorne	S3
10R	Mr Trinder	S4
10S	Ms Lemee	S5
10Y	Mr Quirk	S6

Year 10 Arrangements - ENTER SCHOOL VIA BOND PAVILION

- Year 10 students should not arrive before 8.30am but should be on time to line up ready for Tutor Time at 8.45am.
- Year 10 students will line up in their Tutor Groups on the **Basketball Courts**.
- Break time and lunch time designated areas are the **Marquee** and the **Piazza**.
- Students will move rooms for most lessons.
- PE will be outside.

Year 10 Timetable

Year 10 School Day & Lesson Times	
Monday – Friday	
8.30 – 8.45	Breakfast Service
8.45 – 9.05	Tutor Time
9.05 – 10.05	Lesson 1
10.05 – 11.05	Lesson 2
11.05 – 11.30	Morning Break
11.30 – 12.30	Lesson 3
12.30 – 1.30	Lesson 4
1.30 – 2.05	Lunch Break
2.05 – 3.10	Lesson 5
3.10	Class dismissed and escorted by your teacher

Year 11 Bubble

Year 11 Bubble - the Gateway Building

Tutor Group	Tutor Name	Home Room
11E	Miss Culleton	G4
11G	Miss Stork	G5
11O	Mr Foley	G6
11R	Mrs Quibell / Mrs Corripio-Lopez	G3
11S	Mrs Hillier-Brown	G8
11Y	Mrs Spindler / Mrs Musgrove	G7

Year 11 Arrangements - ENTER SCHOOL VIA GATEWAY BUILDING

- Year 11 students should not arrive before 8.30am but should be on time to line up ready for Tutor Time at 8.45am.
- Year 11 students will line up in their Tutor Groups outside the **Gateway Building**.
- Break time and lunch time designated areas are the **Hall** and the **Upper Courts**.
- Students will move rooms for most lessons.
- PE will be outside.

Year 11 Timetable

Year 11 School Day & Lesson Times	
Monday – Friday	
8.30 – 8.45	Breakfast Service
8.45 – 9.05	Tutor Time
9.05 – 10.05	Lesson 1
10.05 – 11.05	Lesson 2
11.05 – 11.30	Morning Break
11.30 – 12.30	Lesson 3
12.30 – 1.30	Lesson 4
1.30 – 2.05	Lunch Break
2.05 – 3.10	Lesson 5
3.10	Class dismissed and escorted by your teacher

Year 12 & Year 13 Bubble

Year 12 & Year 13 Bubble Arrangements

- Year 12 and Year 13 students should attend all timetabled lessons.
- Students will be provided with the flexibility to come in for lessons only during Term 1 when they are not required to attend tutor.
- The LRC is available for students to study in throughout the school day.
- Tutors will have individual academic mentoring sessions on a rolling programme.
- Students will move rooms for most lessons.
- Tutors will have individual academic mentoring sessions on a rolling programme with Y13 students to provide vital support with their Next Steps planning.
- Y12 students will have allocated tutor days when they must be on site for 8.45am.

Year 12 & Year 13 Timetable

Year 12 & 13 School Day & Lesson Times	
Monday – Friday	
8.30 – 8.45	Breakfast Service
8.45 – 9.05	Tutor Time
9.05 – 10.05	Period 1
10.05 – 11.05	Period 2
11.05 – 11.30	Morning Break in the Gateway Café
11.30 – 12.30	Period 3
12.30 – 1.30	Period 4
1.30 – 2.05	Lunch Break in the Gateway Café
2.05 – 3.10	Period 5

Further information on Year 12 and Year 13 arrangements will be communicated via the sixth form team.

Curriculum changes

As you would expect, managing the logistics of our site and ensuring that all students can access a full timetable and curriculum has been an incredible operational process. Whilst we must ensure that all students are kept apart geographically, our overarching aim is to continue to deliver our planned curriculum of lessons, all delivered by specialist subject teachers and minimise any impacts on our students' education as far as we possibly can.

We are mindful that, for many students, this period of isolation has been challenging and we will be providing additional opportunities and time to support their wellbeing and mental health.

For Term 1, the following amendments to provision are in place and will be reviewed regularly:

- Students will be given exercise books to work in, but will not hand these in.
- Students will be guided to carry out self assessment of exercise books in class, supported by their teachers.
- Assessment work will be completed and marked via Google Classroom.
- All homework will be set in Google Classroom. It is important that your child lets your tutor know if you have any problems accessing it.
- Students will participate in non-contact activities during PE and Dance.
- Science for lower school students will be in classrooms, rather than laboratories.
- All reporting systems will remain as previously and we are exploring the option of remote parent/carer consultation evenings as appropriate.

There may also be some additional localised exceptions in place for specific subjects where resources or equipment cannot be shared, e.g. Music or Food Technology.

Extra curricular provision

To minimise the movement, and therefore risks to our students and staff, we have taken the decision to cancel all sporting fixtures, extra curricular break or lunchtime clubs during Term 1. All students will be actively encouraged to get fresh air and exercise at break and lunchtimes and during PE lessons.

A small number of after school sessions will run to support Year 11 and Year 13 students with their academic studies. The MEP programme will also continue to run after school.

Peripatetic music lessons will continue with some revision to measures to ensure safe social distancing and use of instruments.

Retreats, school visits & trips

There are no planned subject-based trips or visits planned for Term 1.

From Monday 6 September we will be running a programme of tutor Retreat Wellbeing Days at Sulis Manor, a short walk from Saint Gregory's.

Students will wear their own clothes and spend a day with their tutor group and take part in a range of wellbeing activities as well as providing an opportunity for discussion and reflection. Further information on these sessions will be published in due course.

Travelling to and from school

Travelling to and from school

As we have a number of families that travel some distance to Saint Gregory's it is not possible to greatly stagger the start and end times of the school day.

Where possible, children and young people are encouraged to avoid public transport, particularly at peak times, and to walk or cycle to school.

Drop off and collection points

It is important that, before and after the school day, students move swiftly to their onward destinations and do not congregate or wait in groups. If you are collecting or dropping off your child, please use the Odd Down Park and Ride facility where there is increased capacity and not the Odd Down Football Club car park or the roads in and around the school site. Parents/carers should not come onto the school site unless an appointment has been made, so please do not drive onto the site to drop off or collect your child.

The use of public transport for journeys to school

Where your child relies on public transport to get to school, and cannot walk or cycle, [the safer travel guidance for passengers](#) will apply. If your child is using public transport, as directed by the government, **they will need to use a face covering during the journey.** The face covering will need to be removed on arrival to school.

On arrival at school students will be required to:

- Remove their face covering
- Dispose of it safely in the bins provided or, if re-usable, store safely in a plastic bag
- Clean hands immediately and before entering the building

On leaving the school premises, students should:

- Clean hands immediately and after leaving the building
- Put their face mask on, following all guidance as provided in the link above

The use of dedicated school transport for journeys to school

There are a number of dedicated school bus services that operate at Saint Gregory's. Following updates to government guidance we are working hard in collaboration with the relevant bus companies to ensure that these services are in a place to run from September. Further information will follow as soon as we are able.

The government guidance for public transport states that it does not apply for school transport however, please be aware that some bus companies are insisting that the same guidance applies. We will communicate specific details about your child's journey separately, once formal confirmation has been received.

All students will however, have to comply with a number of measures to ensure that, where possible, their socially distanced bubbles are maintained. If offered school transport, students must:

- Wait for their bus in an orderly queue, each year group kept separately
- Apply hand sanitiser upon boarding and disembarking the bus
- Use a face covering as directed by the bus company
- Remain seated in their year group bubbles on the coach/bus
- Use their designated seat, within their year group bubble
- Parents/carers will be responsible for ensuring that their child(ren) has a face mask and hand sanitiser to use whilst travelling.

School Catering & Further advice and information

School catering

The school's catering company, Sodexo, will be operating a partially reduced service throughout the day. This ensures that staff can work safely and that there is sufficient cleaning time between sessions.

They will operate on a two-week menu with all meals and snacks served in disposable, eco-friendly packaging. This will include breakfast, break time snacks and a hot and cold two course lunch menu. All payments will be made using pre-payment cards only (instead of biometric thumb prints) to minimise the risk of infection. Sneeze screens will be added at all till points.

Advice for families who are currently shielding

The government has stated that as more is now known about COVID-19 there will be far fewer children and young people advised to shield wherever community transmission rates are high. Therefore, the majority of students will be able to return to school.

There are some individual circumstances where shielding may still apply for your family. Further information on this and the advice for families who have a shielding member of their household can be found in the [current advice on shielding](#).

We appreciate that there will inevitably be some children who are anxious about returning to school. We hope that in describing in detail the measures that have been put in place to protect members of our community that you are reassured however, if you would like to discuss your child's individual circumstances, please do contact your child's tutor in the first instance.

Students who are required to shield will be provided an online curriculum through Google Classroom where appropriate.

We expect all students who are able to do so to return to school in September as this is not only a statutory requirement, but is also to support and nurture your child's education, development and wellbeing.

Useful Links:

[What parents and carers need to know about early years providers, schools and colleges in the autumn term](#)

[Actions for schools during the coronavirus outbreak guidance](#)

[COVID-19: guidance on shielding and protecting people defined on medical grounds as extremely vulnerable](#)

[COVID-19 - 'shielding' guidance for children and young people](#)

[Testing and tracing for coronavirus](#)

[Coronavirus \(COVID-19\): safer travel guidance for passengers](#)

[Symptoms of coronavirus](#)

[Stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)

[Public Health England health protection team](#)

[Health and safety guidance on educational visits](#)

Continuity of education in the case of a local outbreak

NHS Track and Trace

All parents/carers and students must understand that they will need to be ready and willing to:

- Book a test if they are displaying symptoms. Staff and students must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop them in school. All children can be tested, including children under five, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit
- Provide details of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace
- Self-isolate if they have been in close contact with someone who develops coronavirus (COVID-19) symptoms or someone who tests positive for coronavirus (COVID-19)

Anyone who displays symptoms of coronavirus (COVID-19) can and should get a test. Tests can be booked online through the NHS testing and tracing for coronavirus website, or ordered by telephone via NHS 119 for those without access to the internet. Essential workers, which includes anyone involved in education or childcare, have priority access to testing.

Further information, including how to book a test, can be found via the link below:

[Testing and tracing for coronavirus](#)

Parents must inform us immediately of the results of a test:

- If a student tests negative for coronavirus (COVID-19), they must remain in isolation for the remainder of the 14-day isolation period. This is because they could still develop the coronavirus (COVID-19) within the remaining days. Other members of their household can stop self-isolating.
- If someone tests positive, they should follow the '[stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)' and must continue to self-isolate for at least seven days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The seven day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.

Managing confirmed cases of coronavirus (COVID-19) in the school community

The school will actively work with the local health protection team to manage confirmed cases within our school community and take swift action when we become aware of a member of our community testing positive for coronavirus (COVID-19). This team will also contact us directly if they become aware that someone who has tested positive for coronavirus (COVID-19) attended the school – as identified by NHS Test and Trace.

The health protection team will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to self-isolate.

The health protection team will work with us in this situation to guide us through the actions we need to take. Based on the advice from the health protection team, we must send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious.

Continuity of education in the case of a local outbreak

Close contact means:

- Direct close contact - face to face contact with an infected individual for any length of time, within one metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin-to-skin)
- Proximity contact - extended close contact (within one to two metres for more than 15 minutes) with an infected individual
- Travelling in a small vehicle, like a car, with an infected person

The health protection team will provide definitive advice on who must be sent home. We will write to our school community, as directed, but will not be able to share the personal details of those diagnosed with coronavirus (COVID-19) unless it is essential to the protection of others.

Household members of those sent home do not need to self-isolate themselves unless the child, young person or staff member who is self-isolating subsequently develops symptoms. If someone in a class or group that has been asked to self-isolate develops symptoms themselves within their 14-day isolation period they should follow '[stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)'. They should get a test, and:

- If the test delivers a negative result, they must remain in isolation for the remainder of the 14-day isolation period. This is because they could still develop the coronavirus (COVID-19) within the remaining days.
- If the test result is positive, they should inform their setting immediately and must isolate for at least seven days from the onset of their symptoms (which could mean the self-isolation ends before or after the original 14-day isolation period). Their household should self-isolate for at least 14 days from when the symptomatic person first had symptoms, following 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection'
- We will not request evidence of negative test results or other medical evidence before admitting children or welcoming them back after a period of self-isolation.

In the event of a localised outbreak we will provide full support and details to our families, depending on the individual circumstances of the situation.

Further guidance is available on [testing and tracing for coronavirus \(COVID-19\)](#).

Containment of localised outbreaks

Schools with two or more confirmed cases within 14 days, or those schools who display an overall rise in sickness absence where coronavirus (COVID-19) is suspected, will be required to work with the local health protection team who will advise us on what actions must be taken.

This may include a larger number of students being required to self isolate as a precautionary measure and, depending on risk, may include a whole-school closure.

Where a partial or full closure is implemented as directed by the local health protection team, we will refer to Stage 3 or Stage 4 of our contingency plans, as appropriate and described at the start of this booklet.





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