



The Sixth Form of St Gregory's, Bath, In partnership with St Mark's School, Bath

Sixth Form Admissions Arrangements for 2024/25

Applying for a place in the Sixth Form of St Gregory's

1. Introduction

1. St Gregory's, Bath, opened a sixth form to Year 12 students in September 2013, also providing some places to Year 12 students from outside of St Gregory's (see: 4 for maximum number for 2023).
2. Students enrolled in Year 11 at St Gregory's or St Mark's School, providing they meet the published examination entrance requirements, will have a place in the sixth form. Internal applicants are asked to complete an application form for the purpose of formally expressing their interest in attending and to specify the subjects they wish to study.
3. For Year 11 students wishing to transfer to the sixth form from other educational establishments, an application form must be completed and submitted to the school by the application deadline to be considered in the first round of allocations. Parents/carers and/or students may complete this application form.
4. A Published Admission Number (PAN) applies to the entry of students from other educational establishments (external applications). This represents the maximum number of students who will be admitted providing they meet the published examination entrance requirements, and for 2023/24 the PAN is **20**. The school operates a sixth form for a total of 250 students. 125 places overall will be available in Year 12 (the Year 12 'capacity'). While the PAN is 20, if fewer than 125 of St Gregory's and St Mark's own Year 11 students transfer into Year 12, additional external students will be admitted until Year 12 meets its capacity of 125.
5. If there are more external applications than places available within the PAN, then every application received on time will be considered and ranked against the oversubscription criteria

below. In the first instance, the 20 highest ranked students will provisionally be allocated places. Students who have been formally refused will have their names entered on a waiting list which will be maintained and students will be re-ranked each time a place becomes available in line with the oversubscription criteria, until September 2024.

6. Under the terms of the Trust Deed entered into by the Catholic Diocese of Clifton and the Church of England Diocese of Bath and Wells, all Year 11 students at St Mark's School, Bath, and St Gregory's, Bath, have equal access to the sixth form provision (i.e. post-16 courses and facilities at St Gregory's and/or St Mark's) established by both schools in a collaboration arrangement, provided they meet the published examination entrance requirements for the courses.

2. Oversubscription Criteria

1. Baptised Catholic students in the care of the Local Authority, or who have previously been in care but ceased to be so because they were adopted (or became subject to a child arrangements or special guardianship order) immediately following having been in care. A baptismal certificate will be required to be submitted with the application (see below).
2. Students who are baptised Catholic. A baptismal certificate will be required to be submitted with the application (see below).
3. Students in the care of the Local Authority, or who have previously been in care but ceased to be so because they were adopted (or became subject to a child arrangements or special guardianship order) immediately following having been in care.
4. Other students.

3. Tie Breaker

A 'tie breaker' will be applied where the admission number is reached part way through any oversubscription criterion and there is a need to decide which students meeting this criterion are to be allocated places and which are to be refused. For this purpose places will be determined by the drawing of lots supervised by someone independent of the school.

4. Additional Admissions

On occasion, it may be possible to exceed the PAN. If so, any extra places will be allocated in accordance with the above criteria. Examination requirements for entry must still be attained in these circumstances.

5. Entrance Examination Requirements

Level 3 A Level courses: students will be expected to have achieved five or more Grade 5 passes at GCSE to qualify for a place in the sixth form. The recommended minimum entry requirements, published in the prospectus, will then be consulted for the specific courses chosen.

Please note that the entrance grade requirements may vary from subject to subject; please consult the prospectus for specific details.

Supplementary curriculum offer: In addition to the three A levels, students will have the opportunity to add to their academic portfolio with additional complementary courses. The offer may be subject to change so please consult the most recent prospectus for specifics. Courses that have run at The New Sixth include the Extended Project Qualification, Core Maths, AS Maths and Further Maths. The prospectus will also offer information regarding entry requirements where relevant and guidance as to how these can best work with different A level combinations.

All offers of a place are subject to the student achieving the recommended minimum entry requirements published in the prospectus.

6. Appeals

Parents, carers or students whose application has been formally refused will have the right to appeal against the decision. An appeal form and information explaining the application deadline and how to appeal will be enclosed with each decision letter notifying a refused application.

7. Children in Care (Looked after Children)

- a) A 'looked after child' is a child who is in the care of a local authority, or being provided with accommodation by a local authority in the exercise of their social services at the time of making an application to a school.
 - b) A "previously looked after child" is a child who was looked after, but ceased to be so because they were adopted* or became subject to a child arrangements order** or special guardianship order***.
- *This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders).

**Child arrangements orders are defined in s.8 of the Children Act 1989, as amended by s.12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order.

***See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

8. Baptised Catholics

For any of the oversubscription categories for Baptised Catholics, a copy of a baptismal certificate or equivalent validation should be sent to the school. To be considered in the first round of allocations, it must be submitted by Friday 1 December 2023.

For the purposes of oversubscription criteria, the term 'Catholic' means a baptised person who is a member of any Catholic Church that is in full communion with the See of Rome. This includes members of the twenty-one Eastern Catholic Churches in full communion with the See of Rome. Membership of a Catholic Church is gained in one of two ways. (a) an unbaptised person becomes a Catholic by baptism in a Catholic Church. This is recorded in the Church's Baptismal Register. (b) other baptised Christians become Catholics by being received into a Catholic Church. This is recorded in the Church's Register of Receptions or, exceptionally, in the Church's Baptismal Register.

The Governing Body therefore require, and will accept, either of the following as evidence of membership of a Catholic Church: (a) a certificate of baptism from a Catholic Church, or (b) a certificate of reception into the Catholic Church. Here the term 'certificate' means a certified copy of an entry in the appropriate register. Whilst a copy of the certificate may be required, the governors may request sight of the original. The Governing Body may also request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised, e.g. where the name and address of the Church is not on the certificate or where the name of the Church does not state whether it is a Catholic Church or not. There may occasionally be difficulty in obtaining written evidence of baptism or reception into the Church. In such cases, contact may be made with the Parish Priest for advice on how the question of baptism is to be resolved and how written evidence is to be produced in accordance with the law of the Church. The Priest may seek advice from Clifton Diocese.

9. Special Educational Needs

The school will admit any pupils with an Education, Health and Care plan naming the school who meets the minimum entry requirements published in the prospectus.